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**Gloucestershire Association of Parish & Town Councils**

**DRAFT** Minutes of the Eighty Eighth Annual General Meeting (AGM) held at Toddington Village Hall on Saturday 12 July 2025, commencing 10am

**PRESENT**

**Officers and Executive**

Cllr Alan Porter Chair, Executive Committee

Cllr Richard Page Vice Chair, Executive Committee

Cllr Ray Cotton Executive Committee

Cllr. Madan Samual Executive Committee

Richard Crighton Executive Committee

Chris Haine CEO

Ruth Waller Senior Advice Officer (Minute Taker)

Kerrin Willkinson Strategic Support Officer

**Councils represented**

Alderton PC Forest of Dean District Council

Awre PC Gloucester City Council

Bishop's Cleeve PC Gloucester City Council, Leader

Boddington PC Gorsley and Kilcot

Bourton on the Water PC Gotherington OC

Brockworth PC Gretton PC

Buckland PC Hartpury PC

Cheltenham Borough Council, Leader Higham PC

Chipping Campden TC **Hucclecote PC**

Churchdown PC Huntley PC

Cinderford TC Hunts Grove PC

Cirencester TC Kempsford PC

Cotswold District Council Leonard Stanley PC

Deerhurst PC Little Rissington PC

Drybrook PC Longford PC

Evenlode PC Lydbrook PC

Fairford TC Maisemore PC

Maugersbury PC Stroud District Council, Leader

Moreton-in-Marsh TC Stroud TC

NALC Tewkesbury TC

Newland PC Toddington PC

North Nibley and Woodchester PCs Upleadon PC

Northleach with Eastington TC West Dean PC

Northway PC West Dean PC / FoDDC

Norton PC Wheatpieces TC

Pillerton Priors PC (Warwickshire) Woodchester PC

Quedgeley TC Woodmancote PC

Rodborough PC Wotton under Edge TC

Rudford & Highleadon

Shurdington TC

Southam PC

Stonehouse TC

Stow on the Wold TC

Stratford TC (Guest)

Stratford-upon-Avon District Council

Tewksbury Borough Council, Monitoring Officer

The Chair of the Executive Committee, Alan Porter, welcomed member councils, guests, and observers to the eighty-eighth AGM and extended thanks to all for attending. The Chair paid tribute to the outgoing President, Christopher Hill, acknowledging his diligent service, commitment, and leadership during his term. Members wished him well in his retirement.

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| 1. **To receive and note apologies**   Apologies were received from the following councils and representatives:   |  | | --- | | Lydney Town Council | | Whiteshill and Ruscombe Parish Council | | Hillesley and Tresham Parish Council | | Mickleton Parish Council | | Rodmarton PC | | Driffield and Harnhill PC | | Ampney Crucis PC | | Ham and Stone Parish Council | | Pauntley Parish Council | | Dymock Parish Council | | Westbury-on-Severn Parish Council | | Buckland Parish Council | | Newland Parish Council | | Staunton Coleford Parish Council | | Preston Parish Council | | Haresfield Parish Council | | Somerford Keynes Parish Council | | Pitchcombe Parish Council | | Cranham Parish Council | | Kingswood Parish Council | | Fretherne with Saul Parish Council | | Great Oldbury Parish Council | | Uckington Parish Council | | Brimscombe and Thrupp Parish Council | | Leonard Stanley Parish Council | | Evenlode Parish Council |  1. **To confirm the minutes of the Previous Meeting**   The minutes of the eighty-seventh AGM held on **20 July 2024** were **agreed as a**  **correct record**, subject to the following proposed insertion:  It was noted (with apology) that the election of Vice-President, Cllr Liz Hodges,  had been omitted from the record and is hereby formally noted and approved.  *Proposed:* Cainscross Parish Council  *Seconded:* Fairford Town Council  **Motion carried** – *Unanimously*   1. **Matters Arising from AGM Resolutions (2024)**   No comments   1. **Annual Report and Financial Statement 2024/25**   Alan Porter, on behalf of GAPTC wished to place on record thanks and appreciation to the Very Reverend Christopher Hill, for his work, and long-service as President , having now stepped down.    Alan Porter presented the Annual Report and Financial Statement and, following  several member councils questioning the significant reduction in  reserves / increase in staffing costs, this was agreed to be **to be deferred, for both**  **the Annual Report and Financial Statement to be revised, and re-presented,at**  an Extraordinary General Meeting (EGM) in Autumn 2025 for approval.   1. **Motions on Community Governance review Motion:**   **Motion 1: Parish and District Boundary Review**  *Proposer:* Hucclecote Parish Council  *Seconded:* Minchinhampton Parish Council  **Motion Carried** – 35 votes in favour, 6 against, 3 abstentions  **Amendment 1.1:** *Proposer:* Rudford and Highleadon Parish Council *Seconded:* Tetbury Town Council **Carried** – 38 votes in favour, 8 against, 5 abstentions *Motion 1 as amended: Adopted*  **Motion 2: Investments and the extraction and production of fossil fuels** *Proposer:* Stroud Town Council *Seconded:* Painswick Parish Council **Motion Carried** – 26 votes in favour, 9 against, 11 abstentions  **Amendment 2.1:** *Proposer:* Rudford and Highleadon Parish Council *Seconded:* Frampton-on-Severn Parish Council **Carried** – 40 votes in favour, 4 against, 7 abstentions *Motion 2 as amended: Adopted*   1. **To discuss the level of subscription for 2026/27, as required by Para 3b of the**   **Constitution, for the Executive Committee to take into consideration when it sets the fee level in the autumn.**  Chair stated that this Item would be deferred, and for CEO to bring forward annual subscription proposals for 2026/27, to be submitted, and discussed further, by the Executive Committee, as part of next year’s budget (26/27) in the Autumn.   1. **To receive any other items of urgent business as notified to the Chairman**   **prior to the commencement of the meeting, and at the discretion of the Chairman.**  No items of urgent business were notified to the Chair in advance or raised under this item.  **9. Headline Sponsor’s Presentation – Parish Online**  A brief presentation was given by representatives from **Parish Online**, highlighting services and software for town and parish councils, including mapping, secure GOV.UK email, cloud storage, and accessible website provision tailored for town, parish and community councils.  The Chair thanked members for their attendance, engagement, and contributions throughout the AGM, passing to the CEO , after a short break to convene the Conference element, with Guest Speakers, into the rest of the afternoon.  The meeting closed at **12.25pm**. |  |  |  |  |